



# Dual Credit Activation and Registration Form

Please type or print CLEARLY.

Academic Year: \_\_\_\_\_

## APPLICANT INFORMATION

*\*Required field*

Legal Last Name\* \_\_\_\_\_

Legal First Name\* \_\_\_\_\_ Preferred Name \_\_\_\_\_ M.I. \_\_\_\_\_

Street Address\* \_\_\_\_\_

City\* \_\_\_\_\_ State\* \_\_\_\_\_ ZIP Code\* \_\_\_\_\_

Gloucester County Resident?: ☐ Yes ☐ No If no, county of residence: \_\_\_\_\_

Email\* \_\_\_\_\_

Student Phone\* \_\_\_\_\_ Parent/Guardian Phone\* \_\_\_\_\_

Social Security Number \_\_\_\_\_ (for tax purpose) Date of Birth\* \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
month day year

Citizenship:

☐ **U.S. Citizen** ☐ **Resident Alien:** Please provide alien registration # \_\_\_\_\_  
(A photocopy of Alien Registration Card or Visa must accompany this application.)

☐ **Non-Resident Alien:** Please indicate type of visa \_\_\_\_\_  
(Non-resident aliens need to complete additional forms. Please contact the International Advisor at 856-415-2197.)

## CURRENT HIGH SCHOOL \*

Name of High School \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Month/Year of Graduation \_\_\_\_\_

## SELECTED COURSES

I understand that I will be activated as a non-matriculated undergraduate student at Rowan College of South Jersey. It is also understood that I may not register for any other RCSJ Dual Credit course(s) this term other than those outlined according to my high school's agreement with RCSJ. I give permission to RCSJ to register me for the course(s) listed below that fall in line with the high school agreement:

Ex.	SPE 101	Public Speaking	3
RCSJ Course Number	High School Course Name		Credits
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### Stay in touch with upcoming recruitment and registration activities!

RCSJ may wish to contact you by phone, email and/or text message for outreach notifications which includes recruitment and registration event reminders. While outreach notifications are highly recommended, they are optional. Therefore, please choose your communication preferences below for outreach notifications.

I agree that RCSJ can contact me for outreach notifications using the following methods:

☐ Phone ☐ Personal Email ☐ Text Message (SMS)

## ACTIVATION AND REGISTRATION

### Student Signature *(Please initial each line to confirm information has been read)*

- \_\_\_\_\_ Once an official high school transcript is received, your grade(s) will be posted to the RCSJ transcript. This begins your permanent academic record. Poor academic performance may effect Financial Aid and/or GPA once you have become a matriculated student. RCSJ cannot guarantee the transfer of college credit to other institutions of higher education. Please contact your school of choice to verify transferability of RCSJ coursework.
- \_\_\_\_\_ I certify that all the information on this activation and registration form is true and complete. I understand that if I plan to attend RCSJ after graduation, I must complete the College application for admission during my senior year and provide my official high school transcript to complete the admissions process.
- \_\_\_\_\_ I understand that I will be charged a non-refundable, standard rate of \$50 per credit and must include payment in full with this completed form to the RCSJ Office of Admissions.
- \_\_\_\_\_ I understand a total of 30 credits can be awarded through RCSJ's Dual Credit and Advanced Placement programs.
- \_\_\_\_\_ Congratulatory letters, to include further information, will be mailed after submission of the Activation and Registration form.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

### Signature Statement from Parent or Guardian

I verify that I am the parent or legal guardian and provide my consent for my son or daughter to enroll.

\_\_\_\_\_  
Parent or Guardian's Signature

\_\_\_\_\_  
Date

### Signature Statement from School Official

Printed Name and Title of School Official: \_\_\_\_\_

I have met with the student and explained the details of the RCSJ Dual Credit agreement.

\_\_\_\_\_  
High School Official's Signature

\_\_\_\_\_  
Date

Both the State and Federal Governments periodically require that we submit information on characteristics of our students. Your response to this section is voluntary but will help us in implementing our affirmative action policy. RCSJ is an equal opportunity institution. This information does not affect admission or placement.

Gender Identity: ☐ Male ☐ Female

Ethnicity/Race:

a. Do you consider yourself to be Hispanic/Latino? ☐ Yes ☐ No

b. In addition, select one or more of the following racial categories to describe yourself:

☐ American Indian/Alaska Native ☐ Black or African American ☐ Native Hawaiian or Pacific Islander  
☐ Asian ☐ White

c. Is English your first language? ☐ Yes ☐ No

Please submit the Activation and Registration form with payment for each course (check or money order payable to Rowan College of South Jersey. Please do not send cash) by the deadlines below:

- Fall term courses (marking periods 1 and 2 only) Nov. 30
- Spring term courses (marking periods 3 and 4 only) Feb. 28
- Full-year courses (marking periods 1 through 4) Feb. 28

To: **Rowan College of South Jersey, Office of Admissions, 1400 Tanyard Road, Sewell, NJ 08080**

### Clery Statement:

The Security of all members of the campus community is of vital concern to Rowan College of South Jersey (RCSJ). In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, an Annual Security Report (ASR) can be found online at [RCSJ.edu/Security/Gloucester](http://RCSJ.edu/Security/Gloucester) or a hard copy may be requested from the Office of Safety and Security at 856-681-6287.

### Equal Opportunity

The Board of Trustees is committed to providing a work and academic environment that maintains and promotes affirmative action and equal opportunity for all employees and students without discrimination on the basis of certain enumerated and protected categories. These categories are race, creed (religion), color, national origin, nationality, ancestry, age, sex (including pregnancy and sexual harassment), marital status, domestic partnership or civil union status, affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, liability for military service, or mental or physical disability, including AIDS and HIV-related illnesses. For questions concerning discrimination, contact Almarie J. Jones-Gloucester Campus, Special Assistant to the President, Diversity and Equity, Title IX and Compliance at 856-415-2154 [ajones@rcsj.edu](mailto:ajones@rcsj.edu); Nathaniel Alridge-Cumberland Campus, Jr., J.D., Director, Diversity and Equity, Title IX, and Judicial Affairs at 856-498-9948 or [nalridge@rcsj.edu](mailto:nalridge@rcsj.edu). For disabilities, contact Carol Weinhardt-Gloucester Campus, Director Department of Special Services, ADAAA/504 Officer at 856-415-2247 or [cweinhar@rcsj.edu](mailto:cweinhar@rcsj.edu) Meredith Vicente-Cumberland Campus, Senior Director, Disability Support Services 856-200-4688 [mvincent1@rcsj.edu](mailto:mvincent1@rcsj.edu).